

KAMLOOPS MODEL AIRPLANE SOCIETY

CONSTITUTION **DRAFT ONLY – JULY 07**

1. The name of this Society shall be **KAMLOOPS MODEL AIRPLANE SOCIETY**, incorporated under the Society Act of British Columbia (1996).
2. The purposes of the Society are:
 - a) To promote and develop model aeronautics in the Kamloops area,
 - b) To maintain a quality model aircraft flying facility,
 - c) To design and implement developmental training programs in model aeronautics,
 - d) To welcome visiting flyers, host special flying events, and accommodate sanctioned competitions,
 - e) To encourage others, especially youth, through virtual and real model airplane flying to understand and enjoy aviation,
 - f) To participate in and contribute to community activities which allow for model aircraft demonstrations, display, and promotion.
3. The operation of the Society shall be chiefly carried out in the vicinity of Kamloops, British Columbia.
4. This Society is affiliated with the **MODEL AERONAUTICS ASSOCIATION OF CANADA** and is a charter member of said organization, hereinafter referred to as MAAC.
5. Any proposed revision of this constitution requires that notification in writing must be sent to all members prior to an Annual General Meeting. All amendments will then be put to the vote at that meeting requiring a 75% vote of the attending members to carry, a quorum being present.
6. On winding up or the dissolution of this Society, all assets remaining after all debts have been paid shall be transferred to a non-profit organization with objects similar to those of this Society.
7. Paragraphs 3,4,5,6 and 7 of this Constitution are unalterable in accordance with the Society Act.

KAMLOOPS MODEL AIRPLANE SOCIETY

BY - LAWS

DRAFT ONLY JULY 07

1. MEMBERSHIP

- a) Members shall be persons interested in the operation and/or the advancement of model aviation and expressing that interest in the building or assembling of a model airplane with the declared intention of participating in the flying and maintenance operations at Tolko Field.
- b) All applicants for membership and those accepted into membership shall be bound by the By-Laws of the Society.
- c) All persons requiring flying privileges must be members of the **Model Aeronautics Association of Canada (MAAC)** or the Academy of Model Aviation (AMA).
- d) A **Member** of this Society is a person who has paid all assessments and annual membership dues.
- e) A **Junior Member** category shall include persons who were under the age of 18 years as of January 1st of that year, and who have paid the annual Junior membership dues as in effect for that year.
- f) A membership year shall be the period from November 1st to October 31st.
- g) Persons can apply for membership into the Society through a sponsoring by two members and approval by the Executive Committee after introduction to a general meeting.
- h) The Society may from time to time, as it deems fit, vote to award an **Honorary Membership** to individuals who have in some outstanding way supported the Society or promoted the hobby and sport of model aeronautics. Honorary Membership does not confer voting or flying privileges.

2. **RIGHTS OF MEMBERS**

1. a) Members have the right to vote at all general, special and annual meetings of the Society.
- b) Society members who have been members for one full year shall have full rights to officership. They shall be elected in conformity with the By-Laws of the Society.
- c) Members may at any time, in writing to the Executive, request information with respect to the financial operation of the Society.
- d) Members have access to Tolko Field for flying operations upon showing current MAAC membership and being subject to all safety rules.

3. **FEES, DUES, AND OTHER CHARGES**

- a) All fees, dues, and the Initiation fee shall be set out in the standing resolutions.
- b) Every member shall be assessed annual dues that shall be set at the Annual General Meeting and shall be in effect for the following year. In the event no dues are set at the AGM, such dues as were in effect in the immediate preceding year shall remain in effect.
- c) Society dues shall be payable on November 1st or not later than November 30th each year in advance for one full year membership.
- d) Any person who fails to renew an annual membership or pay a special assessment terminates his/her membership. Such person may apply to the Executive Committee for reinstatement during which time membership rights are suspended. Late payment or failure to renew will be subject to a penalty of up to one-half of the Initiation fee. (See also Article 15, "Withdrawal of Membership")
- e) New persons joining from August 1st will pay one-half of the annual dues in effect for that year plus the full Initiation fee and assessments.

4. **MEETINGS**

- a) The Annual General Meeting shall be held during the month of October each year, at a time and place designated by the Executive Committee. The election of the officers of the Society shall be held at this meeting.
- b) The Society shall hold regular meetings on a day, time, and place designated by the Executive Committee.
- c) Special meetings may be called by the President, or in his absence the Vice President, or shall be called on a written request of twenty percent of the members giving full explanation of the reason for calling the meeting.
- d) Fourteen days notice shall be given to all members advising them of a Special meeting.
- e) At Special meetings of the Society only such business as described in the notice calling the meeting shall be considered, discussed, or acted upon.

5. **QUORUM**

- a) Twenty percent of all members shall constitute a quorum at all General, Special, or Annual General Meetings.
- b) Three members of any committee will constitute a quorum, and an Executive quorum shall be three officers where one is either the President or the Vice-President.

6. **VOTING**

- a) Only Members and Junior Members of the Society shall have the right to vote.
- b) At the Annual General Meeting the vote shall be taken by secret ballot for the election of the officers and standing committees.
- c) At all meetings, except as provided in 6.b), the vote shall be by a show of hands unless in the opinion of the Executive Committee the matter is of sufficient gravity to warrant a vote by secret ballot.
- d) All matters shall be decided by the majority vote of those present at any meeting unless herein otherwise provided.

- e) Special resolutions shall require approval of three quarters of the members in attendance.
- f) Proxy votes will be honored at the Annual General Meeting for the election of the officers only and must be in writing.
- g) In the event of a tie vote the presiding officer shall have the deciding vote, but this vote shall not be in addition to the vote he/she is entitled to as a member.

7. **OFFICERS OF THE SOCIETY AND THEIR RESPONSIBILITIES**

a) **PRESIDENT**

The President shall preside at all meetings of the Society. General management and supervision of the duties of the Executive Committee and welfare of the society shall rest within his/her office.

b) **VICE PRESIDENT**

The Vice President shall preside at all meetings in the absence of the President.

c) **SECRETARY**

The Secretary shall:

- 1) Prepare and keep a complete record of the proceedings of all general and executive meetings.
- 2) Prepare correspondence as required and receive same.
- 3) Distribute notices to the membership regarding meetings, special resolutions, or revised by-laws as required by the Executive Committee.
- 4) File annual reports as required by the Registrar of Societies.

d) **TREASURER**

The Treasurer shall:

- 1) Receive all monies due to the Society; deposit same in the name of the Society in a Financial Institution which shall be designated by the Executive Committee.
- 2) Disburse at the direction of the Executive Committee by cheque only, signed by two officers from among the President, Vice President and/or the Treasurer, all the amounts necessary for carrying out the affairs of the Society.
- 3) Prepare and maintain all financial reports and records according to standard bookkeeping procedures.
- 4) Prepare for submission at the Annual General Meeting a statement showing the financial standings of the Society for the past year ending September 30th.
- 5) Produce all books and records for the Executive Committee or the President at any time required or requested.
- 6) Disburse operating funds not to exceed that amount as set out in the Standing Resolution.

e) **CHIEF SAFETY OFFICER**

The Chief Safety Officer shall:

- 1) Oversee and enforce current MAAC and Field safety rules with the authority to determine, issue and/or lift a temporary suspension of flying activity for an individual member, or the entire Field.
- 2) Chair the Rules Committee.

f) MEMBERSHIP COORDINATOR

The Membership Coordinator shall:

- 1) Collect all membership dues and fees while maintaining in good order the register of all members.
- 2) Coordinate new member information gathering, assist in sponsoring procedures and communicating new member responsibilities, and make available current address lists to all members, as required.

8. THE EXECUTIVE COMMITTEE

- a) The Executive Committee shall consist of six members. President, Vice President, Treasurer, Secretary, Chief Safety Officer, and the Membership Coordinator.
- b) The Executive Committee shall have control of the general direction and management of the Society's affairs and expenditures subject to the provisions of the Constitution.
- c) The Executive Committee shall be responsible for ensuring that the applicable costs of the flying field are paid and annual reports are submitted to Victoria in accordance with the Society Act.
- d) Members of the Executive Committee are eligible to serve a maximum of two consecutive years in any one position.
- e) No member of the Executive shall hold office in another local aero modeling club in the Kamloops area (which is defined as being within a 50 mile radius of Kamloops city centre).
- f) No directly related family member may hold office in the Society at the same time.

9. **RULES COMMITTEE**

- a) The rules committee shall consist of the Chief Safety Officer as Chair, and the Chief Flight Instructor, plus one additional member appointed annually by the Executive Committee.
- b) The Rules Committee shall be responsible for the setting up, announcing, and enforcement of all rules and regulations pertaining to the model airport operating procedures for all flying, fun-flies, training sessions, or contests.

10. **FLIGHT INSTRUCTION COMMITTEE**

- a) A Chief Flight Instructor shall be appointed annually by the Executive Committee and a flight instruction team.
- b) The Chief Flight Instructor shall give leadership in advancing the flying skills of all members, recommend new instructors to the Executive Committee, encourage new trainees through maintaining an active training program consistent with MAAC standards.

11. **OTHER COMMITTEES**

The Executive Committee shall appoint any other committees that it finds necessary for the operation of the Society.

The President of the Society shall be ex - officio a member of all committees and shall receive from each committee a notice of committee meetings.

12. **DELEGATES**

In the event of the Society's representation to any meeting outside of the Society jurisdiction such delegates shall be appointed by and be directly responsible to the Executive Committee. Such delegates so appointed shall cease to be representatives from the date of the Annual General Meeting, unless reinstated by the newly elected Executive Committee.

13. **BORROWING POWERS**

The Society shall not borrow any money, incur any liabilities, or issues any debentures without sanction by Special Resolution.

14. **OPERATING EXPENSES**

- a) A budget shall be prepared annually by the outgoing Executive Committee for presentation to the AGM.
- b) The Society shall carry at least one year's operating expenses in its banking account at all times.
- c) Non-budgeted expenses shall be by Special Resolution.

15. **WITHDRAWAL OF MEMBERSHIP**

Any member may request in writing to the Membership Coordinator temporary withdrawal in annual membership once without penalty.

16. **REMOVAL OF OFFICERS**

- a) Any officer in the Society may be removed from office by Special Resolution.
- b) Any vacancy created in the Executive Committee shall be filled promptly by appointment to complete the vacated term and shall be reported to the next general meeting.

17. **SUSPENSION**

The Executive Committee, after review with the member in question, shall be empowered to temporarily suspend the membership rights of any member.

The Chief Safety Officer shall have the right to suspend the flying privileges of a member whose conduct at the field is judged by him to be contrary to safe MAAC and local flying procedures

This suspension shall remain in effect until the next general or special meeting at which time the suspension of the member shall be decided by secret ballot.

18. **EXPULSION**

A member suspended by the Executive Committee or the Chief Safety Officer has the right to present his/her case to the membership at the next general meeting or special meeting.

In case the conduct of the suspended member shall be in the opinion of the membership injurious to the character of the Society, the member in question can be removed from the Society by secret ballot vote of the members present at a general or special meeting.

KAMLOOPS MODEL AIRPLANE SOCIETY

Standing Resolutions

DATE

Executive Members

President

Vice President

Secretary

Treasurer

Chief Safety Officer

Membership co-coordinator

2 FEES, DUES, INITIATION FEES AND OTHER CHARGES (By-laws Section 3a)

That annual Society Dues payable commencing DATE is as follows

Initiation Fee		\$
Dues	Membership	\$
	Membership (junior)	\$

3 **Lifetime Membership**

From this date forward the former Lifetime membership classification has been annulled. Current Lifetime members are now recognized as Honorary Members of the Society.

Rationale:

When the Society was in the early stages of development this category of membership was made available in an attempt to raise funds for development costs. Now that the flying field is substantially completed and no new Lifetime memberships have been purchased it was felt that lifetime members should be recognized and that all members should share in the day to day operating expenses of the Society